



Navigating the HR Jungle: HR Current Legal Issues

Many leaders are not aware of their responsibilities as an agent of the organization. Their actions may mitigate risk to the business, or be a hazard if issues are not handled properly. This course is designed to enhance the knowledge of managers in basic HR regulations and best practices. It will also develop skills related to preventing sexual harassment, coaching and counseling, progressive disciplinary action, performance management and involuntary terminations.

Thursday, February 3, 2022 - 8:00 a.m. to 5:00 p.m.

Participants will leave this course with a better understanding of Human Resources regulations and best practices.

- Management / Agent of the Organization
- Discrimination in Employment
- HR & Seven Rules for Management
- Harassment in the Workplace
- Coaching, Counseling & Taking Corrective Action
- Conducting Legally Defensible Interviews
- Managing Employee Time Off & Leaves of Absence
- HR Trends for Managers

Seminar Investment: \$399

Questions? Contact Holly Loven at holly.loven@ollisaa.com or 417.881.8333 ext. 124



This program is valid for 6.5 PDCs for the SHRM-CP® or SHRM-SCP®. For more information about certification or recertification, please visit www.shrmcertification.org.



PROTECTING TOMORROW...TODAY.